

**CONTRACT AWARD INFORMATION – CONSULTANCY SERVICES**

**IMPLEMENTATION OF DEVINFO AND STRENGTHENING CAPACITY TO MANAGE FOR RESULTS**

**NATIONAL DEVINFO WORKSHOPS - SENSITISATION OF POLICY/DECISION MAKERS  
AND TRAINING OF LINE MINISTRIES IN MANAGEMENT OF STATISTICAL DATA**

**1. Summary of Scores:**

Names of Shortlisted Consultants	Country	Technical Proposal Scores						Financial Proposal Prices		Total Combined Score	Final Rank
		Specific Experience ( )%	Methodology (40)%	Key Experts (60)%	Knowledge Transfer ( )%	National Experts Participation ( )%	Total (100%)	Submitted Price (US \$)	Evaluated Price (US \$)		
Caribbean DMS, in association with Community Systems Foundation	Trinidad and Tobago	-	31.00	53.33	-	-	84.33	73,280.00	73,280.00	87.46	1
UWI Consulting Ltd. Consultant	Jamaica	-	26.67	38.33	-	-	65.00	Not opened		-	N/A

2. **Name of Successful Consultant:** Caribbean DMS, in association with Community Systems Foundation
3. **Successful Proposal's Price:** USD73, 280.00
4. **Commencement Date of Contract:** June 8, 2015
5. **Duration of Contract:** The assignment requires an estimated level of effort of 84 person days to be expended over a 5-month period.
6. **Summary Scope of Contract:**

The objectives of this consultancy are:

- (a) to design and deliver training that sensitises decision makers to the potential of DevInfo as a tool for increasing access to information that is critical to adopting a results-focused approach to management and decision making; and
- (b) to design and deliver training to Line Ministries to improve their capacity to provide central statistical offices with reliable and timely data.

The scope of services required is understood to cover all activities necessary to accomplish the stated objectives of the consultancy including, but not limited to, the following tasks and/or activities:

## **Sensitisation of Policy/Decision Makers**

- (a) Prepare a draft training workshop outline designed to provide participants with:
  - (i) an overview of the Principles of Managing for Development Results (MfDR) and the role of information in managing for results;
  - (ii) an overview of DevInfo;
  - (iii) case studies demonstrating improvements in development effectiveness through the use of information in the decision making process; and
  - (iv) an opportunity to assess the actions that are needed to increase the use of information in decision making within their institutions and/or nationally.
- (b) Finalise the training workshop outline based on comments from CARICOM Secretariat, CDB and UNICEF on the draft outline.
- (c) Prepare workshop presentations based on the finalised workshop outline.
- (d) Facilitate the national training workshops using the finalised workshop outline.

## **Training for Line Ministries**

- (a) Prepare a draft training workshop outline that is aimed at building the capacity of line ministries in the areas of statistical standards and quality control, storage and linkages, processing and analysis, and dissemination.
- (b) Finalise the training workshop outline based on comments from CARICOM Secretariat, CDB and UNICEF on the draft outline.
- (c) Prepare workshop presentations based on the finalised workshop outline.
- (d) Facilitate the national training workshops using the finalised workshop outline.

Training of Decision-Makers and Line Ministries' representatives will occur in each country concurrently over a five-day training period.

### **Notes: Method of Evaluation:**

1. The method of selection was **QCBS**.
2. Minimum Technical Proposal Score required to open Financial Proposal:
  - The minimum technical score for qualification for the financial evaluation was **80 points**.