

PROCUREMENT PLAN

I. General

1. Project Information:

Country: Commonwealth of Dominica

Borrower: Government of the Commonwealth of Dominica (GOCD)

Project Name: Building Resilience and Adaptive Capacity To Climate Change And Disaster Risk In The Kalinago Territory

Project Implementing: Ministry of Environment, Rural Modernisation and Kalinago Upliftment Agency

2. **Bank's Approval Date of the Procurement Plan:** August 2020

3. **Period Covered by this Procurement Plan:** November 2021 – October 2023

II. Goods and Works and Non-Consulting Services

1. **Prior Review Threshold:** Procurement decision subject to prior review by the Bank as stated in the Procurement Procedures:

| | Selection Method | Prior Review Threshold (USD) | Comments |
|---|---|-------------------------------------|-----------------|
| 1 | ICB (Goods) | 100,000 | - |
| 2 | NCB (Goods) | 25,000 | - |
| 3 | LB (national or regional/international) (Goods) | 10,000 | - |
| 4 | ICB (Works) | 750,000 | - |
| 5 | NCB (Works) | 100,000 | - |
| 6 | LB (national or regional/international) (Works) | 25,000 | - |

2. **Prequalification.** Not Applicable

3. **Reference to (if any) Project Operational/Procurement Manual:** Procurement Policy and Procedures for Projects Financed by CDB (November 2019).

4. **Any Other Special Procurement Arrangements:** Not Applicable.

5. **Procurement Waiver:** No Procurement Waivers were required as part of this Appraisal.

6. **Procurement Packages with Methods and Time Schedule**

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---------|---|----------------------|--------------------|---------------------------|-----------------------------|---------------------------|---|
| Ref No. | Assignment (Description) | Estimated Cost (USD) | Procurement Method | Prequalification (Yes/No) | Review by Bank (Prior/Post) | Expected Bid Opening Date | Comments |
| 1. | Construction of an Emergency Shelter and Multi-purpose Building | | ICB | No | Prior | November 2022 | |
| 2. | Administrative costs: Office Accommodation | | DS | No | Prior | June 2022 | Limited options available for proper office accommodation within the Kalinago Territory. |
| 3. | Purchase of office supplies. | | DS | No | Prior | September 2022 | |
| 3.1 | Purchase of office equipment and furniture | | LB | No | Prior | September 2022 | |
| 4. | Project visibility (promotional) activities— <u>support for local events and initiatives (printed materials, production of branded items)</u> | | DS | No. | Prior | September 2022 | |
| 4.1 | Project visibility (promotional) activities – <u>Audio visual production and support for project impact stories</u> | | LB | No | Prior | March 2023 | |
| 5. | Purchase and install one weather station and train residents in data collection. | | DS | No | Prior | November 2022 | Met Office requires standardised equipment. Transaction will be done with recognized supplier who satisfies all pre-established requirements for standardisation. |
| 6. | Facilitator airfare. | | DS | No | Post | October 2022 | |

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|-----|---|--|----|----|-------|---------------|--|
| 7. | Hotel Accommodation. | | LB | No | Prior | March 2023 | See comment below. ¹ |
| 8. | Conference services and support. | | DS | No | Prior | March 2023 | Various contracts, including rental of venue and equipment, transportation, and meals. |
| 9. | Community Sharing Sessions. | | DS | No | Prior | October 2022 | Various contracts. |
| 10. | Workshop support for gender inclusive community engagement strategy. | | DS | No | Post | February 2023 | Various contracts. |
| 11. | Workshop support for training of Community Emergency Response Teams | | DS | No | Prior | March 2023 | Various contracts. |
| 12. | Workshop support for training Disaster Risk Management (DRM) Committees in Initial Damage Assessment. | | DS | No | Prior | March 2023 | Various contracts. |
| 13. | Workshop support for training DRM Committees in basic DRM. | | DS | No | Prior | February 2023 | Various contracts. |
| 14. | Conduct training in shelter management and gender-based violence for shelter managers. | | DS | No | N/A | July 2023 | Various contracts. |

¹ Though the estimated cost is above the threshold for LB. It is anticipated that the use of NCB approach would not be feasible given the anticipated challenges in securing the amount of rooms at one hotel in Dominica when required.

III. Consulting Services:

1. **Prior Review Threshold:** Procurement decision subject to Prior Review by the Bank as stated in the Procurement Procedures:

| | Selection Method | Prior Review Threshold | Comments |
|---|---------------------------------|------------------------|----------|
| 1 | Firms: QCBS | 100,000 | |
| 2 | Firms: CQS | 15,000 | |
| 3 | Firms: Direct Selection | 10,000 | |
| 4 | Individual Consultant Selection | 10,000 | |

2. **Reference to (if any) Project Operational/Procurement Manual:** Procurement Policies and Procedures for Projects Financed by CDB (November 2019).
3. **Any Other Special Procurement Arrangements:** Not Applicable (N/A).
4. **Procurement Waiver:** Not Applicable
5. **Procurement Packages with Methods and Time Schedule:**

| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|---------|--|----------------------|------------------|-----------------------------|-----------------------------------|------------------|
| Ref No. | Assignment (Description) | Estimated Cost (USD) | Selection Method | Review by Bank (Prior/Post) | Expected Proposal Submission Date | Comments |
| 1. | Prepare Five-Year Kalinago Territory Development Plan and Train the Council and Hamlet Development Committees on implementation of the development plan. | | CQS | Prior | November 2022 | |
| 2. | Prepare Kalinago Territory Disaster Risk Management (DRM) and Climate Change Adaptation (CCA) plans to include hamlet sub-plans. | | CQS | Prior | March 2023 | |
| 3. | Prepare DRM and CCA Sensitisation awareness and education materials for the eight Kalinago hamlets. | | CQS | Prior | December 2023 | |
| 4. | Design and Supervision Services. | | NBF | N/A | | Contract Awarded |
| 5. | Conduct basic training in building maintenance/facilities management and develop maintenance manual. | | CQS | Prior | November 2023 | |
| 6. | Project Management. | | NBF | N/A | November 2021 | Team Established |

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|-----|-----------------------------------|------|--------------------------------------|
| ICB | International Competitive Bidding | QBS | Quality Based Selection |
| NCB | National Competitive Bidding | QCBS | Quality and Cost-Based Selection |
| DS | Direct Selection | FBS | Fixed Budget Selection |
| LB | Limited Bidding | LCS | Least Cost Selection |
| RB | Regional Bidding | CQS | Consultants Qualifications Selection |
| NBF | Non-Bank Financing | ICS | Individual Consultant Selection |