

**CONTRACT AWARD INFORMATION – CONSULTANCY SERVICES**

**SETTLEMENT UPGRADE PROJECT**

**THE ASSESSMENT OF THE INSTITUTIONAL ARRANGEMENTS FOR HOUSING IN SAINT LUCIA**

1. **Summary of Scores:**

| Names of Shortlisted Consultants   | Country  | Technical Proposal Scores |                   |                   |                        |                                    |              | Financial Proposal Prices |                       | Total Combined Score | Final Rank |
|------------------------------------|----------|---------------------------|-------------------|-------------------|------------------------|------------------------------------|--------------|---------------------------|-----------------------|----------------------|------------|
|                                    |          | Specific Experience (10)% | Methodology (70)% | Key Experts (20)% | Knowledge Transfer (%) | National Experts Participation (%) | Total (100%) | Submitted Price (USD)     | Evaluated Price (USD) |                      |            |
| Profiles Consulting Inc.           | Antigua  | 6.75                      | 36.75             | 36.50             | 0                      | 0                                  | 80.00        | 108,682.00                | 108,682.00            | 84.00                | 1          |
| Trevor Hamilton and Associates     | Jamaica  | 6.50                      | 32.50             | 38.75             | 0                      | 0                                  | 77.75        | 259,710.00                | 259,710.00            | 70.57                | 2          |
| Global Competitive Strategies Ltd. | Trinidad | 6.00                      | 35.50             | 41.00             | 0                      | 0                                  | 82.50        | 647,432.00.00             | 647,432.00.00         | 69.36                | 3          |
|                                    |          |                           |                   |                   |                        |                                    |              |                           |                       |                      |            |
|                                    |          |                           |                   |                   |                        |                                    |              |                           |                       |                      |            |
|                                    |          |                           |                   |                   |                        |                                    |              |                           |                       |                      |            |

*NB. Five (5) consultants /consulting firms were short listed, and proposals were received from four (4) consultants / consulting firms. BEEQ Investments and Right Angle Imaging's financial proposal was not opened due to them not achieving the minimum technical proposal score (70%) required to open the financial proposal.*

2. **Name of Successful Consultant:** Profiles Consulting Inc.
3. **Successful Proposal's Price:** \$108,682.00 (USD)
4. **Commencement Date of Contract:** February1, 2016
5. **Duration of Contract:** Nine (9) months

6. **Summary Scope of Contract:**

- (a) Review and assess the institutional arrangements for the provision of housing in Saint Lucia; and based on the analysis, recommend appropriate interventions, including a communication strategy and plan to manage public education and sensitisation on critical development issues in the sector.
- (b) Assess the role, legislative and administrative arrangements of the Ministry of Physical Development Housing Urban Renewal (MPDHUR) and other key housing sector organisations focused on the delivery of housing. Having identified and examined the key short and long term training needs within the MPDHUR and other key stakeholder organisations develop a Training Needs Assessment for MPDHUR and other critical agencies in the sector.
- (c) Develop and pilot a Monitoring, Evaluation and Enforcement (MEE) system of housing interventions within housing sector, including the Settlement Upgrading Project and support to facilitate the development and implementation of the Housing Information System (HIS).
- (d) Documentation of the MEE system must include, but not be limited to the following:
  - (i) Definition of Terms.
  - (ii) A List of Stakeholders/Users.
  - (iii) Management structure and controls.
  - (iv) Operation Manual.
  - (v) A graphic representation of the system (dataflow diagram).

**Note: Method of Evaluation:** QCBS

**Minimum Technical Proposal Score required to open Financial Proposal: 70%**