**PROCUREMENT PLAN**

*(This is only a sample with the minimum content that is required for disclosure on the Bank’s website in accordance with the guidelines. The Project Team will agree with the Client on a procurement plans which may contain additional information and may be prepared in a different format as desired by the Recipient of CDB Financing. The initial procurement plan will cover the first 18 months of the project and then updated annually or earlier as necessary. Note the published version shall replace budgetary figures with “NP” ie not published and this should be reflected accordingly in the abbreviations)*

**I. General**

1. **Project Information: [add to this section as necessary]**

Country:

Borrower:

Project Name

Project Implementing Agency (PIA):

1. **Bank’s Approval Date of the Procurement Plan** [Original:….…….; Revision 1:…]
2. **Period Covered By This Procurement Plan:**

**II. Goods and Works and Non-Consulting Services**

1. **Prior Review Threshold:** Procurement decision subject to prior review by the Bank as stated in Appendix 2 to the Guidelines for Procurement: [Thresholds for applicable procurement methods (not limited to the list below) will be determined by the Portfolio Manager, Procurement based on the assessment of the implementing agency’s capacity.]

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Procurement Method** | **Prior Review Threshold** | **Comments** |
| 1. | ICB and LIB (Goods) |  |  |
| 2. | NCB (Goods) |  |  |
| 3. | ICB (Works) |  |  |
| 4. | NCB (Works) |  |  |
| 5. | ICB (Non-Consultant Services) |  |  |
|  | [*Add other methods if necessary*] |  |  |

1. **Prequalification.** Bidders for \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ shall be qualified in accordance with the provision of paragraphs 2.9 and 2.10 of the Guidelines.
2. **Reference to (if any) Project Operational/Procurement Manual**: [normally CDB Guidelines for Procurement 2006]
3. **Any Other Special Procurement Arrangements**: [including advance procurement and retroactive financing, if applicable]
4. **Procurement Packages with Methods and Time Schedule**

[List the Packages which require Bank’s prior review first and then the other packages]

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** |
| **Ref No.** | **Contract (Description)** | **Estimated Cost**  **(*insert* *currency*)** | **Procurement Method** | **Prequalifi-cation**  **(Yes/No)** | **Regional Preference (Yes/No)** | **Review by Bank**  **(Prior/ Post)** | **Expected Bid-Opening Date** | **Comments** |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |

**III. Consulting Services**

1. **Prior Review Threshold:** Procurement decision subject to prior review by the Bank as stated in Appendix 1 to the Guidelines for the Selection and Engagement of Consultants: [Thresholds for applicable procurement selection methods (not limited to the list below) will be determined by the Portfolio Manager, Procurement based on the assessment of the implementing agency’s capacity.]

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Selection Method** | **Prior Review Threshold** | **Comments** |
| 1. | Firms: QCBS |  |  |
| 2. | Firms: Single Source |  |  |
| 3. | Individual Consultant Selection |  |  |

1. **Short list comprising entirely of national consultants**: Short list of consultants for services, estimated to cost less than XXXX equivalent per contract, may comprise entirely of national consultants in accordance with the provisions of paragraph 2.7 of the Guidelines for the Selection and Engagement of Consultants. [delete this point if not relevant]
2. **Reference to (if any) Project Operational/Procurement Manual**: [normally CDB Guidelines for Selection and Engagement of Consultants 2011]
3. **Any Other Special Procurement Arrangements**: [including retroactive financing, if applicable]
4. Procurement Packages with Selection Methods and Time Schedule

[List the Packages which require Bank’s prior review first and then the other packages]

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** |
| **Ref No.** | **Assignment (Description)** | **Estimated**  **Cost**  **(*insert***  ***Currency*)**  **(*insert* *currency*)**  **(*insert* *currency*)** | **Selection Method** | **Review by Bank (Prior/Post)** | **Expected Proposal Submission Date** | **Comments** |
| 1. |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |

**III. Implementing Agency Capacity Building Activities with Time Schedule**

**In this section the agreed Capacity Building Activities are listed with time schedule.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Expected Outcome/ Activity Description** | **Estimated Cost** | **Estimated Duration** | **Start Date** | **Comments** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

1. **Summary of Proposed Procurement Arrangement**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Project Component** | **CDB (USD’000)** | | | | | | | | | **NBF (USD’000)** | | **Total Cost (USD’000)** |
| **Primary** | **Secondary** | | | **Other** | | | | |
| **ICB** | **LIB** | **RCB** | **NCB** | **Shopping** | **DC** | **FA** | **QCBS** | **QBS** | **Country** | **Institution** |
| 1. |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |  |  |  |  |  |  |
| 6. |  |  |  |  |  |  |  |  |  |  |  |  |
| 7. |  |  |  |  |  |  |  |  |  |  |  |  |
| 8. |  |  |  |  |  |  |  |  |  |  |  |  |
| **Sub total** |  |  |  |  |  |  |  |  |  |  |  |  |
| 9. Physical Contingency |  |  |  |  |  |  |  |  |  |  |  |  |
| 10. Price Contingency |  |  |  |  |  |  |  |  |  |  |  |  |
| 11. Finance Charges |  |  |  |  |  |  |  |  |  |  |  |  |
| **Total Project Costs** |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| DC | Direct Contracting | NCB | National Competitive Bidding |
| FA  ICB  LIB NBF | Force Account  International Competitive Bidding  Limited International Bidding Non-Bank Financed  [amend | QBS  QCBS  FBS | Quality Based Selection  Quality and Cost-Based Selection  Fixed Budget Selection |

[amend abbreviations above as necessary]